

June-July 2025 Librarian Notes

Andrew Adaryukov

- **Accomplished Operational Tasks and Projects**

- a. 2024/2025 New Mexico Public Library Annual Report and State Grants-in-Aid Application submitted.
- b. Expenditure reports for the State Grants-in-Aid and the Rural Libraries Program grants submitted.
- c. County Bond 2023 requests 17 & 18 have been reimbursed.
- d. FY25 library budget balanced and closed.
- e. FY26 library budget finalized and approved as part of FY26 village budget.
- f. FY26 Special One-Time Rural Libraries Program Grant (\$43,859.65) secured.
- g. New tracking tools designed for library statistics, acquisitions and funding tracking, ILLS, collection development, and professional development.
- h. County Bond 2025 reimbursement model agreed on with the county and village leadership. Started accruing reimbursable collection development expenses to meet the 5% grant expenditure goal by October 18, 2025.

- **Ongoing and Upcoming Operational Tasks and Projects**

- a. Collecting information for the State Library's Summer Reading Program Report due August 31, 2025.
- b. Rural Libraries Initiative site visit scheduled for August 26.
- c. *Library Strategic Plan* review (the current one is valid through 2026).
- d. Other policy reviews.

- **Library Conference Room Art Display**

- a. Damien Spencer's art reception and live demonstration/painting class on July 19 was highly successful. The library plans a larger scale version in the future.
- b. August 11-October 13: local art photographer Ted Greer's exhibit *New Works and Old Favorites*.
- c. Adjustments to the *Library Conference Room Art Display Policy* are to be addressed during this month's Library Board meeting.

- **Community Relations**

- a. Library float won first place in the 4th of July Village Parade!
- b. Fruitful working visits by the librarian and the mayor to the San Ysidro Village Office and the Cañon Community Center.
- c. The library participated in the Jemez Valley Public School Warrior Welcome/back-to-school event. Distributed many promotional materials, established contact with a new Assistant Director of the Jemez Pueblo Department of Education and a new Pueblo Librarian.

- **Facilities**

- a. A water outage forced library closure for two days. The repairs are ongoing. The library garden will be manually watered by volunteers until further notice.
- b. Capital outlay projects are pending release of funds: ramp replacement, sound booths, stuccoing the exterior, and a shade structure. Some (re)prioritization and minor adjustments to the previous plans may need to be made.
- c. County Bond 2025 has funds bookmarked for capital improvement projects, mainly the replacement and upgrade of the library's rear deck.
- d. A review of library patron furniture for ergonomics and comfort conducted. Working on a white paper to outline comprehensive upgrades.
- e. A white paper and vendor quotes for the children's area shelving upgrade should be ready by August 15.

- **Personnel and Professional Development**

- a. The library is now an institutional member of the Association of Rural and Small Libraries (ARSL).

- b. Librarian and Library Assistant will attend ARSL 2025 Annual Conference in Albuquerque (Sep 17-20, 2025).
- c. A regular staff meetings cadence established. Training of all the staff on the updated circulation desk procedures and reporting tools in progress.
 - A highly productive July library staff meeting: a bird's-eye-view of the library operations and strategy, brainstorming on programming, identifying training needs.
- d. Several live and on-demand professional webinars attended by the library director and the librarian assistant.

- **Programs and Events**

- a. Extremely successful programming in both June and July: great attendance, participation, and feedback!
 - Summer Reading Program: Dot the Storyteller, Santa Fe Raptor Center Show-and-Tell, Clay Play with Susan and Troy, 4th of July Float Decoration, Indigenous Musical Instruments, Creating Petroglyphs, and the End of Summer Party.
 - The Mission Street Art (MSA): *Impossible Conversations* with Holly Hughes and Katie Pearl.
 - Ongoing programming: Storytime for Babes and Tots, Dungeons & Dragons, Book Chat, Complete Body Conditioning and Stretching, and Movie Night in the Park.
- b. We are rebooting the Friday Fun program: new concept, new event lineup for September, new flyer, new marketing strategy.
- c. Working on a list of new potential clubs and one-time events. Will collect feedback and gauge public interest in items on that list during the library open house in September.
- d. Two large events are in preparation for September: the library open house and volunteer & staff appreciation dinner.

- **Media and Patron Communication**

- a. Handwritten book teasers/reviews by staff members are up! Please come and see!
- b. More frequent and consistent Facebook posts and *After the Thunder* articles.
- c. More displays thanks to rearranging the circulation desk space.

- **Contact-Free & Outside-The-Working-Hours Services**

- a. Curbside pickup, lockers for 24/7 hold pickups, laptops to use outside the library, and reference via phone/ email.

- ❖ **A huge thank you to all the library staff and volunteers** who make our daily operations, along with such a rich schedule of programs and events, possible!
- ❖ **The Friends of the Library** continue to be a tremendous support by assisting with the library's operational costs and by funding programming expenses and special purchases. **Thank you for your invaluable contribution!**

Library Board Agendas (prior to the meeting), and Librarian Notes and Library Board-Approved minutes (minutes are typically reviewed and approved at the subsequent board meeting) can be found on the library website here: <https://jsplibrary.org/board-meetings/>